

SARANAC CENTRAL SCHOOL DISTRICT

SHARED DECISION MAKING PLAN

PHILOSOPHY OF SHARED DECISION MAKING

The Saranac Central School District in its totality - board of education, superintendent, administrators, teachers, support staff, students, parent and community members as stakeholders for School Based Planning and Shared Decision Making believe that:

1.0 Shared Decision Making will guide our school system and community to excellence.

2.0 Shared Decision making allows all members of the educational community at the building levels to cooperate in identifying educational issues, defining goals, formulating policy, and implementing and assessing activities to help students reach standards of excellence.

3.0 Shared Decision Making is a group process that will enhance communication.

4.0 Shared Decision Making is a process that will allow the group to be responsible for decisions not just one individual.

VISION STATEMENT

To provide for the Saranac District Community a strong foundation for its children that will enhance their strengths and inspire them to become lifelong learners and productive citizens.

MISSION STATEMENT

To provide learning experiences that foster excellence, empowering all students to achieve their greatest potential, and preparing them for the challenges of 21st Century society. To offer nurturing support that will help students apply acquired knowledge in life situations and achieve their goals.

DISTRICT WIDE GOALS

1. Integrate technology in both instructional practices and student work across all buildings in the District.

2. Provide daily opportunities for students to develop their abilities in the 21st Century skills of communication, collaboration, creativity and critical thinking.

3. Ensure a safe and supportive learning environment for students and staff.

SARANAC CENTRAL SCHOOL
EXIT STANDARDS

Effective Communicator:

- Applies skills of reading, writing, listening, speaking and/or alternative communicative technology to an appropriate audience in all discipline areas.

Community Contributor:

- Participates in programs that are designed for the enrichment of the local, national and global community.
- Develops an awareness of social, cultural, political and environmental issues.
- Demonstrates respect for self and for the rights of others.
- Contributes personal skills and knowledge toward a group effort.

Self-Directed Learner:

- Sets goals, strives toward and modifies those goals as needed.
- Establishes and maintains physical and mental wellness.
- Uses all resources to enhance the process of life-long learning.

Complex and Involved Thinkers:

- Applies a variety of creative, critical and logical thinking strategies to assess information, solve problems and make responsible decisions.
- Extends and refines thinking to adapt to real-life situations.

Quality Producer:

- Maintains high standards of performance and production.
- Integrates technological resources and organizational strategies.
- Monitors progress and evaluates product.
- Achieves assigned purpose.

ROLES AND RESPONSIBILITIES OF THE DISTRICT WIDE COMMITTEE

- To develop and maintain committee operating procedures.
- To facilitate communication among all stakeholders.
- To act as a resource for the Building Level Committees.
- To address the issues which exceed the authority of the Building Level Committee
- To continually evaluate and assess the performance of the Shared Decision Making process and other District initiatives and make recommendations for improvement.
- To identify, develop, maintain those facilitative skills that promote the effectiveness of the Shared Decision Making process.
- To prepare, by March 1, of each year, a request for funds to support activities of the Building Committees and itself and recommend needs to the Board of Education/each respective building administrator for budget planning & funding (optional).

AUTHORITY OF DISTRICT WIDE COMMITTEE

Within the parameters of the Roles and Responsibilities assigned to it, the District Wide School Committee may implement any decisions which do not require any expenditure of monies unavailable to the Committee or which do not conflict with statute, Commissioner's Regulations, Board of Education policy or contracts. Any decision requiring additional funding or a change in/or policy shall be forwarded to the appropriate body (bodies) as a recommendation.

Areas of decision making currently requiring Board of Education approval will still require Board of Education approval. Committee decisions in these areas will be forwarded to the Board of Education by the District Wide Committee as a recommendation.

COMPOSITION/METHOD OF SELECTION FOR DISTRICT WIDE COMMITTEE

Superintendent of Schools

1 - Administrative Representative

1 - Supervisory Representative - Non-Instructional Unit (optional)

1 - Teacher and/or Parent from each building team

1 - Officer from Saranac Teachers' Union (optional)

1 - Officer from CSEA Unit (optional)

2016-2018 DISTRICT WIDE COMMITTEE MEMBERS

Jonathan Parks	Superintendent of Schools
Kathy Moore	Principal, Morrisonville Elementary
Connie Garman	Director of Special Education and Curriculum
Nancy DuPree	Psychologist, Middle School
Toni Pellerin	Parent, Morrisonville Elementary
Deborah Klooster	Teacher Assistant Morrisonville Elementary
Shelley Graves	Teacher/Parent, High School
Marie Denis	Counselor, Morrisonville Elementary

ROLES AND RESPONSIBILITIES OF THE BUILDING COMMITTEES

- To develop and maintain committee operating procedures.
- To facilitate the development of building goals which support and compliment District goals.
- To facilitate the development and implementation of a data-driven school improvement plan.
- To assure that all stakeholders are involved in the Shared Decision Making Process.
- To refer matters beyond the authority of the Building Committee to the District Committee.
- To evaluate the Shared Decision Making process of the Building Committee on an on-going basis and recommend changes to the District Committee.
- To develop and maintain those facilitative skills that promotes the effectiveness of the Shared Decision Making process.
- To prepare yearly, a request for funds to support its activities. Such request will be presented to the District Committee by January 30 of each year. Once reviewed, the District Committee

will recommend approved requests for individual building budget planning development consideration.

AUTHORITY OF BUILDING COMMITTEES

The Building Committee may implement any decisions which do not impact the other buildings and do not require the expenditure of more funds than are available to the building nor conflict with Board of Education policy, the contracts, statute, or Commissioner's Regulations.

Any decision which may impact another building or which requires an expenditure of funds not available to the building or which conflict with Board of Education policy or the contracts shall become recommendations to the District Wide Committee.

COMPOSITION/METHOD OF SELECTION FOR BUILDING COMMITTEES

Elementary (Grades K-5)

1 - Building Administrator

2-3 Parents selected by building level parent organization or volunteers

4-6 Teachers selected through consensus of teachers' union (2) recommended that there be representatives from primary, intermediate, special education and special area subjects like music, art, gym, etc.

Middle School (Grades 6-8)

1 - Building Administrator

2-3 Parents selected by building level parent organization or volunteers

4-6 Teachers (1) selected through consensus of teachers' union, (2) recommended that there be representation from each New York State Framework.

1-2 Students selected by Student Council (Optional)

High School (Grades 9-12)

1 - Building Administrator

2-3 Parents selected by building level parent organization or volunteers

4-8 Teachers (1) selected through consensus of teachers' union, (2) recommended that there be representation from each New York State Framework.

1-2 Students selected by Student Council (Optional)

TERMS OF OFFICE FOR BUILDING COMMITTEE MEMBERS

Building Administrator	Permanent Term
Teachers	Renewable Two-Year Term
Parents	Renewable Two-Year Term

2016-2018 BUILDING TEAM MEMBERS

Morrisonville Elementary:

Kathy Moore
Cathy Defayette
Marie Denis
Megann Monahan
Sarah LaCroix
Heidi Glover
Ryan LaTulip
Heather Bergevin
Peg Rabideau
Deborah Klooster
Kari Pearsall
Kelly Duffy-Coryer
Stephanie Trombley
Caitlyn Waldron
Jenell Waldron

Middle School:

Katie McNeil
Holly Grenier-Smith
Connie Garman
Rachel Dingman
Kysa Roberts
Lisa Gratto
Jackie LaPoint
Ken Terry
Nancy DuPree
Linda LaCount
Julie Kramer
Michael White
Megan Marino
Shannon Hesseltine

Saranac Elementary:

Tracy Manor
Krissy Flynn
Amber Liberty
Heather Graff
Lisa Napper
Diane Dame
Lisa Layhee
Mary LoTempio
Nicole Davis
Katie Donahue
Michel Hamel

Senior High:

Steven Grenville
Mike White
Chris Marino
Jaki Carter
Charles Mitchell

COMMITTEE DECISIONS

The District Committee and the Building Committees will have the same criteria for making committee decisions.

All decisions will be made by consensus after ground rules have been established.

Consensus has been reached when all committee members:

- agree to actively support the decision even though the decision may not have been their first choice; and
- have had an opportunity to influence the decision.

RESOURCES FOR COMMITTEE

This list is not intended to be all-inclusive.

BOCES services	Clerical
Community experts	Facilities
Materials	Needs assessment
People	Substitutes
Research	Training
Time	Visitations and conference

RESOLVING DISPUTES

1 - Disputes involving the Shared Decision Making Plan not resolved at the building level, will be addressed by the District Committee and resolved by consensus.

2 - Options for resolving disputes that inhibit a committee from reaching consensus include:

- requesting outside mediation or facilitation;
- agreeing by consensus on a voting process for resolving a particular issue;
- seeking mediation or facilitation assistance from another building committee or the District committee; and
- empowering another committee to reach the decision.

Revised: 6/8/16

Board Approved: 6/20/16