

SARANAC CENTRAL SCHOOL DISTRICT
FACILITIES COMMITTEE AGENDA
DISTRICT OFFICE
Wednesday, January 17, 2018
6:30 P.M.

Minutes

In attendance: J. Parks, D. McAfee, K. Francisco, K. Moore, T. Manor, E. Prudhon, N. Louis, J. Utzler, J. Giroux, M. Pray, B. Denis, K. Terry, Jules LaPoint, B. Dingman, M. Bushey, and J. Jock.

1. Introductions –

- a. Mr. Parks mentioned that this is a new endeavor for him as a superintendent and he welcome everyone and appreciated their time serving on this committee. He directed everyone to their packet of information.

2. Capital Project Finances

- a. Danielle McAfee spoke about how the finance process works, comparing the difference of borrowing for a home vs. borrowing for the school. She specifically highlighted a scenario of borrowing for a 6 million dollar capital project. She explained the breakdown per year, gave an explanation of capital reserve (relief to taxpayers), estimated state aid, and what the annual cost would be locally over a 15 year period. Typically, there is a two year wait time for state aid so often times capital projects are done in phases. Most of the time and depending on the item, 95% of capital projects are state-aided. She explained what a bond anticipation note is vs. cash on hand.

3. NYSED Approval

- a. During the process, voters first approve the estimate of the project and from there, once approved the architect sends a detailed plan to NYSED for approval. Once it is approved, items can go out to bid.

4. Voter Approval

- a. Large (expensive) items first need to be voted on. It is important that we the committee understand this process so we can make sure the taxpayers and community can understand it as well when they come to us with any questions or suggestions or are just seeing information.

5. Bid Process

- a. An architect would need to be hired for this project as well as a general, electrical, mechanical, and plumbing contractor.
- b. Feasibility study mentioned.

6. Current Status

- a. Mr. Parks brought us through a Building Condition Survey (BCS) which is completed every 5 years and covers the following areas: Mechanical

Systems, Electrical, Plumbing, Roof Systems, Grounds, Safety and Security, Educational Space and Technology. Each building was discussed and items were discussed that have been completed already through the Smart Schools Bond Act. Specific items were highlighted in need of repair such as the roof and sewer pit motors. Mr. Parks explained the difference between items that are state aided vs. items that are left up to local costs. Some of these items include resurfacing the asphalt in the parking lot, resurfacing the gym flooring, and buildings such as the District Office and Maintenance Building.

7. Next Steps

- a. Mr. Parks asked the committee for ideas about how to get capital project information out to the community. Some ideas that were shared were the district newsletter, Facebook, WPTZ/Press Republican, and through our FSO groups.

8. Community Input

- a. The goal is to make information regarding this project easily accessible and easy to understand.

9. Staff Input

- a. Staff will be surveyed regarding their input on the capital project.

10. Walking Tour

- a. The committee toured the Middle/High School complex to look at some of the items from the Building Condition Survey.

11. Questions From The Committee

- a. What total are we looking at for this project? Discussion about Beekmantown's recent project.
- b. Any idea on who we want to use for an architect or the process in finding one? Discussion of SEI as our current architect.
- c. Priority List – Will we do this as a committee?

12. Next Meetings:

- February 6 @ 5 p.m. @ SES Computer Lab
- March 7 @ 5 p.m. @ MES Computer Lab